

CITY OF MILPITAS
COMMUNITY ADVISORY COMMISSION
MILPITAS CITY HALL COMMITTEE MEETING ROOM
APPROVED MINUTES
May 4, 2005

**I.
Call to Order
and Roll Call**

Chair Ranker called the meeting to order at 7:00 p.m. Present were Vice Chair Mohsin, Commissioner Pham and Lee
Alternates present were Commissioners Lind and Fang
Absent: Commissioners Abelardo, Cook, Iloreta, Luna, Pham and Queenan

**II.
Seating of
Alternates**

Alternates seated: Lind and Fang

**III.
Pledge of
Allegiance**

Chair Ranker led the Pledge of Allegiance.

**IV.
Approval of**

MOTION to approve the agenda as submitted.

M/S: Mohsin, Lind

Ayes: 5

**V.
Approval of
Minutes**

MOTION to approve the minutes as submitted.

M/S: Lind, Fang
Abstentions: Lee

Ayes: 4

**VI.
Announcements**

Chair Ranker announced that Nestor Luna's wife passed away. Staff agreed to mail a condolence card to Nestor's family on behalf of the CAC.

Staff announced that there will a be home preparedness workshop for community-based organizations on Tuesday May 24, 2005. The contact is George Washburn at 408-247-1126. Also the Fourth of July parade will be coming and national night out in August.

Vice Chair Mohsin announced that Reverend Emphram Garza attended the last Sunnyhills neighborhood breakfast and on May 5th, there will be a Mexican cultural dance at On the Borders restaurant at the McCarthy ranch presented by Ballet Folklorica from 5:00 to 9:00 p.m. Also, there will be a Filipino cultural dance party on June 4th at the Milpitas community center from 3:00 to 7:00 p.m.

**VII.
Citizens' Forum**

Chair Ranker invited members of the audience to address the Commission on any item not on the agenda.

There were no speakers from the audience.

**VIII.
Liaison Reports**

a. City Council

Councilmember Polanski announced that the Council approved the recommendation from the CAC for the CDBG funding with no changes. The ethics panel ordinance was dissolved at the last meeting and the final report was continued to the May 17th meeting.

The Council received the CAC invocation report and there were six people from the Telecom Commission that said no to the invocation, however it passed. The Open Government Ordinance was approved and will go into effect. Council is seeking commissioners to apply for the Open Government Ordinance Commission and applications will be open to May 20th. There was also a supplemental agenda and on a three to two vote, the Council voted to add to a part of the council handbook that a person must be a resident of the City or live in the hillside to be part of the Commission. The NBO and Sign Ordinance will be coming at a future date because Councilmember Giordano is waiting for a ruling from the FPPC. Councilmember Polanski informed that that the Hetch Hetchy district will be raising water rates to double digits and the increase could possibly go to \$3.50 next year. Also, sewer rates will go up every two months at a dollar with fixed fees going up to 8 percent.

IX. New Business

a. Presentation of 2004 CAC Service Certificates

Councilmember Polanski presented 2004 Commissioner service certificates to Commissioners Lind, Lee and Fang and thanked them very much for their efforts as Commissioners.

b. Subcommittee/Task Force Status Reports

Vice Chair Mohsin noted that there has not been a meeting in regards to Neighborhood Preservation so there is no status report.

Chair Ranker noted that Dr. Shanks Final Ethics Report will be reviewed at the May 17th City Council meeting.

c. 2005 CAC Work Plan Progress

1. Neighborhood Night Out and Watch

Staff presented the Neighborhood Night Out and Watch item and asked whether the CAC will continue hosting these August events and suggested that the City's Neighborhood Night out be held on Thursday, August 4th instead of Tuesday, August 2nd, which is a Council night.

Chair Ranker asked who is taking the lead on the Neighborhood Night Out program and whether the CAC will host it this year. Mr. Carrington suggested that the CAC form a subcommittee to help out with national night out.

Chair Ranker and Chris Lee volunteered to be on the subcommittee for National Night Out.

MOTION to recommend that the Milpitas Neighborhood Night Out and Watch be held on Thursday, August 4th.

M/S: Lind, Lee

Ayes: 5

2. Town Hall Meeting

Staff noted that the town hall meeting was combined with the Post Election Assessment meeting last year and asked if the CAC will continue hosting this event this October and whether a different forum would be better. Staff informed that the CAC has hosted a town hall meeting for three years prior to last year.

Chair Ranker liked the format of last year's town hall meeting where callers were able to call in.

Commissioner Lind felt that she doesn't see a need to have a town hall meeting this year since there are no pressing issues and there is a lot of cost and staff time involved.

Vice Chair Mohsin agreed with Commissioner Lind and noted that last year, there was a town hall meeting because of the election and this year, he sees no participation from citizens. He suggests canceling the town hall this year and have it during election time.

Chair Ranker suggested having a town hall meeting every election year.

Commissioner Lind suggested that the commission liaisons talk to their fellow commissioners and find out if there are any pressing issues to talk about and if so, the community advisory commission is available.

MOTION that the Town Hall meeting will be every two years, specifically election year and that outreach will be made to other commissions that the CAC is available to discuss pressing issues.

M/S: Mohsin, Lind

Ayes: 5

3. Associations Meeting

Staff noted that the Associations meeting was developed as an outreach program to neighborhood associations to obtain feedback on community issues and asked if the CAC would like to form a subcommittee to develop options.

Commissioner Lind recalled that that Commissioner Queenan had gone door to door inviting his neighbors to discuss important issues. She suggested that residents bring up issues of concern at the Neighborhood Night out and that staff coordinate this with Max Nobida. She suggested that a suggestion box be used for people to write down their concerns and that an agenda be forwarded to Max.

Commissioner Lee suggested a sign-in sheet and a nice suggestion card that states that the CAC is compiling comments to the City to better our life and will need work items for next year's town hall meeting.

Vice Chair Mohsin recommended that the CAC say on the box that the CAC wants to better serve the residents.

Chair Ranker asked that this item be continued to the June 1st meeting because he would like Commissioner Queenan to head up the subcommittee.

Staff volunteered to draft wording for the suggestion box and would work directly with the Chair and bring the information to the next meeting.

MOTION to continue the Associations Meeting item to the June 1, 2005 meeting.

M/S: Mohsin, Lind

Ayes: 5

4. Thank You Activity/Recognition for City Staff (long term goal/project)

Staff noted that this event has been cancelled for budgetary reasons.

5. Participation in City's July 4th parade

Staff noted that July 4th falls on Monday this year and the parade will be held on Main Street. Staff asked the CAC what their level of participation will be.

Chair Ranker noted that would be interested in participating.

Vice Chair Mohsin noted that he would be interested in participating.

Chair Ranker suggested that this item be continued to the June 1st meeting to see if other Commissioner would volunteer.

MOTION that Chair Ranker and Vice Chair Mohsin will be participating in the July 4th event and to continue this item to the next agenda to look for commissioners to participate.

M/S: Ranker, Mohsin

Ayes: 5

6. Heritage tree nominations

Staff informed that the task has been completed and it will come back before the CAC when the Heritage Tree Ordinance is adopted.

7. Neighborhood Beautification Awards

Staff explained that the NBO process will be the same as last year – a subcommittee will need to be established in September, a tour will be held in September and the item will be agendized in October. Staff asked how the CAC will participate in the program this year.

Vice Chair Mohsin explained that part of the process is that staff invites the citizens to submit what they have done for their homes and before the notifications were sent out, three CAC commissioners voted afterwards. He suggested that it would be nice if the NBO subcommittee would be able to independently put people on the group even if no one else nominated them.

After further discussion, staff noted that he would invite Zulema Maggi to the June 1st meeting to discuss the NBO process in further detail and then a subcommittee could be formed then.

Councilmember Polanski suggested adding a category that the CAC could nominate a beautiful home.

Commissioner Lind said she was surprised to see that someone can nominate himself or herself for an award. .

MOTION to continue this item to the June 1st meeting.

M/S: Ranker, Mohsin

Ayes: 5

8. Review City Calendar format.

Staff noted that the CAC will only be reviewing the format of the City Calendar this year. Work on the City Calendar is typically begun in February and completed by late October. Final proofing takes place between August and September. Staff asked how will the CAC participate in the City Calendar formatting process.

Vice Chair Mohsin felt it is important to review the format for the calendar because last year, staff printed the wrong Planning Commission dates.

Commissioner Lind recalled that staff came last year and the CAC was allowed to pick out a theme for the calendar.

Chair Ranker agreed that he would like to look at the format.

Councilmember Polanski informed that she was on the subcommittee for the city calendar for several years and the CAC would pick the theme and staff would go and gather the pictures and work with selected pictures and then the subcommittee would proof the calendar. She enjoyed it very much however the CAC is no longer involved in the process. She suggested that staff take this off the work plan or that the CAC request that it comes back to help out with the 2007 calendar.

Staff suggested that Samu Tiumalu come to the June 1st meeting to show the CAC the format for the 2006 calendar and get input as far as formatting is concerned and then to possibility form a subcommittee to work with him on the 2007 calendar.
MOTION to continue this item to the June 1st meeting and to receive a report from Samu Tiumalu.

M/S: Ranker, Mohsin

Ayes: 5

X.
Adjournment

Chair Ranker adjourned the meeting at 8:25 p.m. to the June 1, 2005 meeting.

Respectfully submitted,

Veronica Rodriguez, Recording Secretary